

**Nova Classical Academy  
Board of Directors Meeting Minutes  
Regular Meeting  
May 17, 2010**

**Directors Present: Jason Belter, John Bujan, Tom Corrigan, Diane Cossairt, Brandon Foat, Damon Fraser, Kirsten Hornseth, Dianne Krizan, Becky Lund, Wendy Swanson-Choi**

**Directors Absent: Simon Fung**

**Advisors Present: Brian Bloomfield, Miranda Morton, Nancy Baumann, Kate Tetmeyer (PTO representative)**

**Others in Attendance: Nova parents**

**I. Call to Order**

The meeting was called to order at 6:32 PM. Dianne Krizan led the meeting.

**II. Approval of Agenda**

A motion concerning the Administrative Review Committee membership was added to the agenda in the Action Items section. Also, clarification of Policy 103 was added to the Accountability Report. Mr. Belter moved to approve the amended agenda. Mr. Fraser seconded. The motion passed unanimously.

**III. Board Chair Comments**

Mrs. Krizan acknowledged the election results. She also reminded board members about the Friends of Education board training.

Mr. Bloomfield and Mrs. Krizan spoke about a presentation Mr. Bloomfield had given to the Friends board about Nova's successes.

Finally, Mrs. Krizan said that she and Mr. Corrigan will host a community input night regarding the Sex. Ed. curriculum on Tuesday, May 25.

Mr. Bloomfield gave a short presentation on logical fallacies to illustrate a piece of the Logic stage curriculum.

**IV. Public Comment**

There was public comment.

**V. Consent Agenda**

A. Meeting minutes for April 19, 2010

B. Accept gift donations

Mr. Belter moved to approve the consent agenda. Mr. Fraser seconded. The motion passed unanimously.

**VI. Treasurer/ Finance Update**

Mr. Fraser gave the finance update regarding this year's budget. We are still not using our line of credit and may be able to stay out of it for another month. A large part of this success is due to the Development Committee and the financial support from the Nova community.

## **VII. Reports received by the Board**

### **a. Administration Report**

Mr. Bloomfield reviewed Nova's ERB results and how Nova will be able to use them.

### **b. Board Committees**

#### **i. Development Report**

#### **ii. Governance Report**

Mr. Bujan spoke about the open Community Member seat on the board and asked the board if there was any input towards the direction the Governance Committee should take in looking for a candidate. He also reported about the election results. Damon Fraser and Kirsten Hornseth were elected to the two parent seats. Jason Belter was elected to the teacher seat.

#### **iii. Finance and Budget Report**

Mr. Fraser gave an update about next year's budget in light of the state's new budget.

#### **iv. Accountability Report**

##### **1. Clarification of Policy 103**

Mr. Bujan reviewed what Policy 103 states about the board's ability to rescind policies. Mrs. Cossairt stated her belief that according to the policy, it takes three readings to rescind policies and thus the Teaching of Human Sexuality Policy was not properly rescinded. There was discussion.

Mr. Bujan, "I move that Policy 103 be referred to the Accountability Committee for a recommendation regarding clarification of policy rescission procedure." Mr. Corrigan seconded. There was discussion. The motion passed unanimously.

##### **2. 3<sup>rd</sup> Reading of the Curriculum Policy (#TBD)**

##### **3. 2<sup>nd</sup> Reading of the revised Application and Enrollment Policy**

#### **v. Curriculum Report**

Mr. Belter gave an update on the progress with the 10<sup>th</sup> grade curriculum maps as well as other curriculum maps.

### **c. NPTO Report**

### **d. Board Chair Report**

#### **1. Executive Director Review Process**

Mrs. Krizan presented her thoughts regarding things we do well and areas in the review process where we can improve. There was discussion.

## **VIII. Board Updates/Action Items**

### **a. 2011 Forecast Budget Approval**

Mr. Belter, “Be it resolved that the Board accept the F&B committee’s unanimous recommendation to approve the 5/5/10 forecast budget.” Mrs. Hornseth seconded. There was discussion. The motion passed unanimously.

**b. Change Transportation Vendor**

Ms. Lund, “Be it resolved that the Board accept the F&B committee’s unanimous recommendation to change transportation services from TLC to Monarch Bus Service for the 2010-11 school year.” Mr. Fraser seconded. The motion passed unanimously.

**c. Accept the Election Results**

Ms. Lund, “Be it resolved the Board accepts the election results as presented at the May 17 regular board meeting.” Mr. Foat seconded. There was discussion. Mr. Belter, Mr. Bujan, Mr. Corrigan, Mrs. Cossairt, Mr. Foat, Mrs. Krizan, Ms. Lund, and Mrs. Swanson-Choi voted in favor. Mrs. Hornseth and Mr. Fraser abstained. The motion passed.

**d. Accept Board Meeting Dates**

Mrs. Hornseth, “Be it resolved that the Board of Directors accept the meeting schedule for regular public meetings for the 2010-11 school year.” Mr. Corrigan seconded. The motion passed unanimously.

**e. Approve New Curriculum Policy and Remove Old Ones**

Ms. Lund, “Be it resolved that the Board approve the Curriculum Policy to be effective immediately and that it be given policy number 501.  
“Also resolved that the Curriculum Policy replace the Curriculum Development Policy, the Material Selection Policy and the Curriculum Review Policy, which are immediately removed as board policies.” Mrs. Hornseth seconded. There was discussion. Mr. Belter, Mr. Bujan, Mr. Corrigan, Mr. Foat, Mr. Fraser, Mrs. Hornseth, Mrs. Krizan, Ms. Lund, Mrs. Swanson-Choi voted in favor. Mrs. Cossairt voted against. The motion passed.

**f. Approve the Employee Handbook**

Mr. Bujan, “Be it resolved that the Board of Directors accept the 2010-2011 Employee Handbook.” Mr. Foat seconded. Mr. Belter, Mr. Bujan, Mr. Corrigan, Mr. Foat, Mr. Fraser, Mrs. Hornseth, Mrs. Krizan, Ms. Lund, Mrs. Swanson-Choi voted in favor. Mrs. Cossairt voted against. The motion passed.

**g. Charge Concerning Writing of Parental Curriculum Review Policy**

Mr. Bloomfield presented his findings and thoughts about a parental curriculum review policy. There was discussion.  
Mrs. Hornseth, “Be it resolved that the Accountability Committee be charged with writing a Parental Curriculum Review Policy based on Mr. Bloomfield’s recommendations to be presented to the board for a first reading at the June meeting.” Mr. Fraser seconded. There was discussion. The motion passed unanimously.

**h. Approval of the Administrative Structure Committee**

Mr. Corrigan, “Be it resolved that the board accept the membership of the following people onto the Ad Hoc Administrative Structure Committee; Mr. Corrigan (chair), Dr. Susan Whalen (US teacher), Kirsten Hornseth (Board Member and parent), Krista Sandstrom (LS parent), and Monica Kelley (US parent).” Mr. Fraser seconded. Mr. Belter, Mr. Bujan, Mr. Corrigan, Mr. Foat,

Mr. Fraser, Mrs. Hornseth, Mrs. Krizan, Ms. Lund, Mrs. Swanson-Choi voted in favor. Mrs. Cossairt abstained. The motion passed.

**IX. Public Comment**

There was public comment.

**X. Next Meeting Date/Agenda Items**

Special Board meeting, June 14, 6:00 PM, is at the UPPER SCHOOL in Quinn Hall. Agenda items potentially include electing board officers and committee chairs for the next year, update on the 2010-2011 budget, a couple of policies for first readings, and discussion of curriculum.

**XI. Adjournment**

Mr. Belter moved to adjourn. Mr. Fraser seconded. The motion passed unanimously. The meeting adjourned at 9:13 PM.

Minutes submitted by Becky Lund.